



Commissioner's Orders

2021/18

22 September 2021

CURRENT NATIONAL SECURITY ALERT LEVEL: PROBABLE

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PROCEDURES

Investigate a fire

The following documents have been published on the intranet:

- SOG 4.7 [Investigate a fire](#) (Version 01) and [check sheet](#) (Version 01)

The SOG provides information about how to conduct a fire investigation.

It is supported by the [Fire Investigation Field Guide](#), which is available on the [Fire Investigation guides and resources](#) intranet pages.

Key points

- Every fire that FRNSW attends must be investigated to determine its cause and origin. The Incident Commander is responsible for investigating and reporting the findings of the investigation.
- FRNSW's on-call fire investigators in the Fire Investigation and Research Unit (FIRU) can provide expert assistance if requested. They can assist also if cause and origin cannot be determined.
- A systematic approach to the fire investigation ensures that conclusions are sound and evidence based.

What needs to be done?

Station Commanders must ensure that all crews are aware of the contents of the SOGs. All operational staff must sign off the SOGs – station staff sign off in the Station Planning System (SPS); operational staff not attached to a station sign off in Employee Self Service (ESS).

*Contact Officer: Superintendent Graham Kingsland, Manager Fire Investigation Research Unit, (02) 9742 7391
Superintendent Colin Eldridge, Superintendent Firefighting Capability, (02) 9269 6339*

File Reference: FRN20/3750

NOTICES

Long service leave ballot applications 2022/2023

Call for applications

In accordance with Procedure – *Long service leave quotas for permanent firefighters during peak holiday periods and special events*, long service leave applications for periods that fall in peak holiday periods in 2022/2023 are now called for from Inspectors, Station Officers and Firefighters.

Dates of peak periods

The following dates for the year 2022/2023 are classified as peak periods and are subject to the procedures described in In Orders 1998/19:

- Autumn school holidays – 09 April to 23 April 2022
- Winter school holidays – 02 July to 16 July 2022
- Spring school holidays – 24 September to 09 October 2022
- Summer school holidays – 17 December 2022 to 28 January 2023
- Australasian Firefighter and Emergency Services Games – 04 March 2022 to 12 March 2022
- World Firefighters Games – 18 July to 06 August 2022 (this includes travel time)

Exemptions from ballot

The ballot system and the related six week application period for peak periods does not apply to firefighters who are seeking extended periods of long service leave. For the purposes of this procedure 'extended' means any period in excess of two consecutive months on full pay or four consecutive months on half pay.

Closing date for applications

[Long service leave application forms](#) are available on the Station Portal and are to be submitted to your Zone Commander or Manager.

The closing date for applications is Wednesday 3rd November 2021

Contact Officer: *Your Zone Commander or Manager*

File Reference: *D21/104559*

FIREFIGHTER NOTICES

Vacancies

All current firefighter vacancies may be accessed via the [Internal Jobs Board](#) and applications must be completed online by following the links provided. For any technical assistance in submitting your application via I Work for NSW please contact I Work for NSW Support on 1800 562 679.

Online applications must include a resume and address the two targeted questions.

Operator Communication Centre, Alexandria x 2

Applications are invited from Permanent Firefighters with at least 48 months service from the date of commencement as a Recruit Firefighter for the role of Operator Communication Centre Alexandria, Operational Communication.

Inquiries: *Inspector David Taylor, Response Coordinator on 0407 207 287*

Closing date: *20 October 2021*

Taleo reference: *00008HK1*

Operator Communication Centre, Newcastle x 4

Applications are invited from firefighters with at least 48 months service from the date of commencement as a Recruit Firefighter (pursuant to 28.6.2 of the Crown Employees (FRNSW Permanent Firefighting Staff) Award 2020) for the role of Operator Communication Centre Newcastle, Operational Communication.

Inquiries: *Inspector Stuart Mitchell, Response Coordinator on 0437 143 821*

Closing date: *20 October 2021*

Taleo reference: *00008HK4*

Academy Operations Officer, Operational Support Station Officer

Applications are invited from Senior Firefighters with at least 36 months service at Senior Firefighter rank with FRNSW as of the closing date for applications. The successful applicant will be conditionally appointed as Operational Support Station Officer (14.10.1 Crown Employees (FRNSW Permanent Firefighting Staff) Award 2020.)
This is a 3rd round readvertised position.

Inquiries: *Inspector Russell Turner, Team Leader Academy Operations on*
0439 602 349

Closing Date: *20 October 2021*

Taleo Reference: *00008HM2*

Technical Operations Officer Aviation x 2

Applications are invited from Permanent Firefighters with at least 48 months service from the date of commencement as a Recruit Firefighter for the role of Technical Operations Officer

Inquiries: *Inspector Ryan Neich on 0436 301 381*

Closing date: *20 October 2021*

Taleo reference: *00008GVL*

Major Hazard Liaison Officer – External Secondment Safework NSW, Operational Support Inspector

Applications are invited from firefighters holding the rank of Inspector or Leading Station Officer for the role of Major Hazard Liaison Officer working with Safework NSW.

Inquiries: *Superintendent John Hawes on 0429 420 401*

Closing date: *20 October 2021*

Taleo reference: *00008FVU*

Operational Support Inspector, Wellbeing Coordinator

Amendment to Commissioner's Orders 2021/17 –

Applications are invited from Firefighters holding the ranks of Inspector, Leading Station Officer and Station Officer with 24 months experience at Station Officer rank for the role of Wellbeing Coordinator, People and Culture.

Inquiries: *Alison Donohoe on 0409 241 019*

Closing date: *06 October 2021*

Taleo reference: *00008GF7*

Appointments

Service No.	Name	Position	Effective date
7445	R Neich	Team Leader Aviation	11 August 2021
8740	J O'Carroll	Relieving Inspector	09 September 2021

Promotions

Leading Firefighter to Station Officer (Provisional)

Amendment to Commissioner's Orders 2021/17 –

9291	K Matthews	27 August 2021
7492	A Coleman	27 August 2021
8768	B Kemble	27 August 2021
8523	J Slade	27 August 2021
8361	W Haynes	27 August 2021
9045	J Lonergan	27 August 2021
9257	L Cameron	27 August 2021
8262	M Jullienne	27 August 2021
8710	L Harris	27 August 2021
7630	R Gategood	27 August 2021
900049	C Parker	27 August 2021
8300	D Ball	27 August 2021

Qualified Firefighter to Senior Firefighter

904318	M Tope	15 September 2021
904781	J Grimes	31 August 2021

Firefighter to Qualified Firefighter

906765	J Matterson	26 August 2021
906763	A Le Breton	26 August 2021
906941	V Braddon	02 December 2021
906949	M O'Sullivan	02 December 2021
907212	M Roberts	25 May 2022

New members appointed to Brigades

908119	N Walker	Bowraville	02 September 2021
908120	G Simmons	Bangalow	02 September 2021
908121	J Perring	Mudgee	03 September 2021
908122	C Delanty	Tarro	06 September 2021
908129	L Muino	Narrabri	08 September 2021
908130	B Knowles	Gunnedah	08 September 2021
908131	G Weidenmann	Narrabri	08 September 2021
908133	A Woolley	Gilgandra	10 September 2021
908123	J Odermatt	Moss Vale	15 September 2021

Appointment to Rank

214019	DCapt A Gardner	Captain	Barham	01 September 2021
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Transfers

904908	RetF J Kitchen	Gurney	Mortdale	to	Helensburgh	01 September 2021
904915	RetF E Dean		Braidwood	to	Jindabyne	09 September 2021

Separations

900295	RetF J Alderdice		Wyong			01 August 2021
905905	RetF M Chapman		Ingleburn			18 August 2021
905449	RetF J Barker		Scone			23 August 2021
906282	RetF J Whittle		Delroy			27 August 2021
314025	RetF R Hall		Gunnedah			31 August 2021
904837	RetF J Rafter		Bingara			31 August 2021
907550	RetF K Fobbe		Manilla			02 September 2021

Retirements

7756	SO G Turnbull					16 September 2021
6734	SO C Abel					17 September 2021
6280	SF R Maciejowski					19 September 2021
901037	SF M Bennetts					10 September 2021
7943	SF A Romero					10 September 2021
6691	SF A Naylor					13 September 2021
6836	SF S Mckenzie					14 September 2021
6772	QF F Frezza					11 September 2021
521779	RetF R Allen		Batemans Bay			24 August 2021
904532	DCapt T Standing		Laurieton			31 August 2021
211006	Capt D Henry		Ballina			31 August 2021

Honorary List

211006	Capt D Henry		Ballina			01 September 2021
314025	RetF R Hall		Gunnedah			01 September 2021

ADMINISTRATION AND TRADE NOTICES

Appointments

Service No.	Name	Position	Effective date
908078	V Dogra	Occupational Psychologist	20 September 2021
905812	A Scruse	Manager Enterprise Portfolio Management	16 September 2021
908135	D Hastings	Engagement Officer	16 September 2021
903169	E Campbell-Smith	Manager Strategy & Risk	14 September 2021

Separations

30084	B Bell	Business Support RN	15 September 2021
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Paul Baxter
Commissioner
22 September 2021