

# Commissioner's Orders



15 May 2013

2013/10

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**CURRENT NATIONAL SECURITY ALERT LEVEL: MEDIUM**

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## PROCEDURES

### Work health and safety notice procedure

The [Work Health and Safety notice procedure](#) has been published on the [Administration Policies](#) page of the Intranet.

#### Key points

- The purpose of this procedure is to ensure all staff are equipped with the knowledge required to manage the receipt of notices issued to FRNSW under the *Work Health and Safety Act 2011*.
- These notices include an improvement notice, a non-disturbance notice or a prohibition notice issued by a WorkCover inspector, or a provisional improvement notice issued by a Health and Safety Representative.

#### Who needs to read this procedure

All staff need to read this procedure.

*Contact Officer:* Megan Smith, Acting Assistant Director Health and Safety,  
(02) 9265 2642

*File Reference:* FRN12/2418

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### Workplace entry by Work Health and Safety Entry Permit holders procedure

The [Workplace entry by Work Health and Safety Entry Permit holders procedure](#) has been published on the [Administration Policies](#) page of the Intranet.

#### Key points

- The purpose of this procedure is to equip staff with the knowledge required to manage a request for entry to a FRNSW workplace by a person with a valid Work Health and Safety Entry Permit.
- A Work Health and Safety Entry Permit may be issued by the Industrial Relations Commission to union officials and allows entry to a FRNSW workplace in relation to health and safety matters.
- The procedure has been developed to reflect changes introduced by the *Work Health and Safety Act 2011*.

#### Who needs to read this procedure

All staff need to read this procedure.

*Contact Officer:* Megan Smith, Acting Assistant Director Health and Safety,  
(02) 9265 2642

*File Reference:* FRN12/2418

## GENERAL

### Establishment of Program Management Office and Governance and Legal Office

Following a review of the former Strategy and Innovation Directorate functions and structures, a Program Management Office and a Governance and Legal Office have been established within the Corporate Services and Governance Division, reporting directly to the Deputy Chief Executive.

The Program Management Office is responsible for:

- Oversight of major projects and policy initiatives across FRNSW
- Establishing and promoting standards for the management and development of data holdings and applications across FRNSW
- Corporate and business planning, evaluation and reporting.

The Governance and Legal Office is responsible for:

- Provision of legal and regulatory advice and assistance
- Management and publication of Commissioner's Orders
- Oversight of the FRNSW Internal Audit and Risk Program
- Government Information Public Access and Privacy Management.

*Contact Officers:*      *David Pile, Acting Assistant Director Program Management Office,  
(02) 9265 3962  
Andrew Graham, Assistant Director Governance and Legal  
(02) 9265 3957*

*File Reference:*      *FRN11/6*

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### Crookwell Fire Station

The postal address for 271 Crookwell Fire Station has changed. The new postal address is:

Postal address:      Crookwell Fire Station  
Fire & Rescue NSW  
PO Box 94  
Crookwell NSW 2583

Telephone:            (02) 4832 1601  
Facsimile:            (02) 4832 0235

*Contact Officer:*      *Superintendent David Lewis, Zone Commander, Regional South 2,  
(02) 4822 9395*

*File Reference:*      *STN/00271B*

## PERMANENT FIREFIGHTERS NOTICES

### Appointments

The following appointments are subject to the provisions of the Industrial Relations Act 1996. In some cases appointments may not be appealable. The 21 day period for any appeal commences on the date of this Commissioner's Orders.

Position	No	Name	Date of Decision	Maximum Fortnightly Salary \$	Actual Fortnightly Salary at Date of Decision
Manager Equipment Research and Design – OS3	7666	A Dadley	18.4.13	4493.44	4134.10
Training Officer, Appliance Training – OS2	8164	J Dunn	4.4.13	3696.62	3696.62

### Promotions

#### Qualified Firefighter to Senior Firefighter

8774	G Langford	16 May 2012
9087	J Harper	8 January 2013
9170	D Blades	8 December 2013
9186	L Parkin	19 January 2013
9194	C Jans	30 March 2013

#### Firefighter Level 2 to Qualified Firefighter

522274	B Scott	24 February 2013
900610	A Robinson	23 April 2013
900706	B Gaylard	30 April 2013
901042	M Wilson	4 April 2013
901053	N Spare	18 April 2013
901049	R Peirce	24 February 2013

#### Retirements

5439	SO J Edwards	26 April 2013
5612	SO R Casbault	26 April 2013
6685	SO P Collins	29 April 2013
5587	Insp R Sinclair	3 May 2013
6827	SF M Paloff	3 May 2013
6854	SO B Symons	3 May 2013

## RETAINED FIREFIGHTERS NOTICES

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### New members appointed to Brigades

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902557	L Cattell	Kearsley	22 April 2013
902558	M Musgrove	Kearsley	22 April 2013
902556	B Fleming	Kearsley	22 April 2013
902567	D Rafter	Bingara	24 April 2013
902568	L Warren	Narrabri	24 April 2013
902569	J Beckley	Toukley	24 April 2013
902570	C Towe	Warren	24 April 2013
902573	M Hill	Cessnock	1 May 2013
902574	T Kelly	Balgownie	1 May 2013
902577	T Godfrey	Singleton	2 May 2013
902579	M McLoughney	Cessnock	3 May 2013
902580	F Liebenberg	Minmi	7 May 2013
902586	T Cremona	Kearsley	7 May 2013

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### Transfers

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900075	RetF P Thompson	Windsor	to	Coolah	16 March 2013
902398	RetF S Lines	Broken Hill		Broken Hill South	13 April 2013
901336	RetF C McKern	Armidale		Wauchope	14 April 2013
522304	RetF C Spagnolo	Coffs Harbour		Sawtell	17 April 2013
264041	RetF A Wilkes	Coonabarabran		Taree	18 April 2013
520542	RetF M Robson	Wyong		Moree	30 April 2013
901985	RetF M Liebregts	Nyngan		Teralba	1 May 2013

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### Termination

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395044	RetF G Baker	Merimbula	15 April 2013
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### Resignations

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900090	RetF K Chapman	Warren	6 December 2012
399024	RetF B Gleeson	Narrabri	16 January 2013
901015	RetF S Kinsela	Gulgong	12 March 2013
521829	RetF G Sands	Narrabri	12 March 2013
522059	RetF F Cox	Tumut	22 March 2013
522272	RetF K Wormington	Dubbo	28 March 2013
495044	RetF D Locke	Leura	31 March 2013
521753	RetF J Cruckshank	Wee Waa	6 April 2013
901710	RetF B Watkins	Wyong	9 April 2013
900292	RetF P Reynolds	Bellingen	9 April 2013
521811	RetF J Stanley	Coolah	14 April 2013
900425	RetF A Aboozaid	Murrurundi	17 April 2013
900650	RetF G French	Gundagai	18 April 2013
521359	RetF D Young	Harden	25 April 2013
521185	RetF I Craig	Toronto	28 April 2013
513023	DCapt P Moore	Young	29 April 2013
902035	RetF Z Zeller	Swansea	6 May 2013

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**Retirements**

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521795	RetF C Gaynor	Narrabri	26 January 2013
351031	RetF W Hill	Bateau Bay	12 April 2013
495027	RetF R Wilson	Wentworth Falls	14 April 2013
900164	RetF P Aitchison	Wangi Wangi	15 April 2013
398015	Capt W Forster	Narooma	17 April 2013
303018	Capt J Neilson	Gloucester	26 April 2013
432022	RetF P Knight	Raymond Terrace	6 May 2013

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**Transferred to Honorary List**

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399024	RetF B Gleeson	Narrabri	17 January 2013
351031	RetF W Hill	Bateau Bay	13 April 2013
495027	RetF R Wilson	Wentworth Falls	15 April 2013
398015	Capt W Forster	Narooma	18 April 2013
303018	Capt J Nielson	Gloucester	27 April 2013
513023	DCapt P Moore	Young	30 April 2013
432022	RetF P Knight	Raymond Terrace	7 May 2013

**Greg Mullins AFSM**  
**Commissioner**  
**15 May 2013**