



Commissioner's Orders

2024/01

17 January 2024

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POLICIES

Allocation and Use of Communication Devices Policy

The [Allocation and Use of Communication Devices](#) has been published under Policy and Procedure on the intranet.

Key points

The purpose of this policy is to ensure that communication devices are issued to FRNSW staff based on business need and that all staff are aware of and meet their responsibilities when using communication devices.

The policy has been updated to Updated to reflect current allocation and include two-way radios.

Who needs to read the policy?

This policy applies to all FRNSW employees, volunteers, contractors and consultants who are given access to FRNSW communication devices.

The communication devices covered by this policy include, but are not limited to, the following:

- telephones (fixed and mobile, including smart phones)
- satellite communication equipment
- tablet devices
- remote wireless services (i.e: SIMs)
- two-way radios

The principles contained in this policy also apply to any other FRNSW communication devices that attract carrier charges such as pagers and facsimile machines.

Rescindment

This policy rescinds:

In Orders 1993/3, Installation of cellular telephones

In Orders 2001/14, Access to STD calls from fire station telephones

In Orders 2009/7, Policy on allocation and use of communication devices

D13/97476 Two-way radio allocation policy (all earlier versions)

Contact Officer: Janelle Boyle 0402 449 998

File Reference: D23/99124

Backup and Archiving Policy

The [Backup and Archiving Policy](#) has been published under Policy and Procedure on the intranet. This is a new policy.

Key points

The aim of this policy is to ensure that FRNSW conforms to the backup and data retention controls and processes, ensuring risks associated with the management of data backups and recovery is mitigated. This policy is crucial to the effective protection of data and other IT assets.

Who needs to read the policy?

The policy applies to all data stored on FRNSW IT servers (including non-production systems) that may contain information which could potentially impact FRNSW if it were corrupted or otherwise lost.

The policy does not include any requirement for the backup of any data or files stored on the local drives of laptops or desktop computers. Advice on the most appropriate method of storing individual electronic documents from laptops and computers can be obtained via the IT Service desk.

This policy requires no obligations or actions from employees to complete other than the non-uniformed staff within the IT Directorate.

Rescindment

Not applicable.

Contact Officer: Janelle Boyle 0402 449 998

File Reference: D23/99124

FIREFIGHTER NOTICES

Vacancies

All current firefighter vacancies may be accessed via the [Internal Jobs Board](#) and applications must be completed online by following the links provided. For any technical assistance in submitting your application please contact the Talent Acquisition Team at recruitment@fire.nsw.gov.au.

Online applications must include a brief cover letter, resume and address the two targeted questions.

Duty Commander, Region West 2

Applications are invited from firefighters who have attained the rank of Inspector and Leading Station Officer for the role of Duty Commander RW2, Regional Operations. This is a first-round advertisement of this position.

Inquiries: Superintendent Brett Jackson, Zone Commander RW2 on 0429 826 464

Closing date: 14 February 2024

PageUp reference: 492550

Job board link: [PageUp Internal Jobs Board](#)

Relieving Station Officer, Tamworth RN3

Applications are invited from firefighters who have attained the rank of Station Officer, Leading Station Officer and Leading Firefighter for the role of Relieving Station Officer Tamworth, Regional Operations. This is a first-round advertisement of this position.

Inquiries: Superintendent Tom Cooper, Zone Commander RN3 on 0400 440 100

Closing date: 14 February 2024

PageUp reference: 492550

Job board link: [PageUp Internal Jobs Board](#)

Permanent Firefighter, 217 Batemans Bay (3 positions)

Applications are invited from On-Call firefighters who are currently attached to fire station(s) 217 Batemans Bay, 384 Moruya and 398 Narooma for the role of Permanent Firefighter 217 Station Batemans Bay, Regional Operations. This is a first-round advertisement of this position.

Inquiries: A/Superintendent Michael Hreszczuk, A/Zone Commander RS1 on 0409 961 345

Closing date: 14 February 2024

PageUp reference: 492566

Job board link: [PageUp Internal Jobs Board](#)

Superintendent Technical Training, Education and Training

Applications are invited from firefighters who have attained the rank of Inspector and Superintendent for the role of Superintendent Technical Training, Education and Training.

Inquiries: Chief Superintendent Daron Lesslie, Chief Superintendent Training on 0408 442 898

Closing date: 14 February 2024

PageUp reference: 492551

Job board link: [PageUp Internal Jobs Board](#)

Technical Operations Officer - Aviation (Non-Station Based Team Member)

Applications are invited from firefighters who attained the rank of Station Officer, Leading Firefighter, Senior Firefighter or Qualified Firefighter with a minimum of twenty-four (24) months service at the rank of Qualified Firefighter as of the closing date of applications, for the position of Technical Operations Officer – Aviation (Non-Station Based Team Member), Operational Capability. This is a first-round advertisement for this position.

Inquiries: Inspector Russell Turner, Team Leader Aviation on 0439 602 349.

Closing date: 28 February 2024

PageUp reference: 492554

Job board link: [PageUp Internal Jobs Board](#)

Permanent Firefighters (Transfer to Maitland Transfer Area)

Applications are invited from Permanent Firefighters up to and including the Rank of Leading Firefighter who are seeking to transfer to the Maitland Area. Applications are being sought in accordance with clause 28.3.4.3 and will be processed in accordance with clause 28.3.3.1 of the Crown Employees (Fire and Rescue NSW Permanent Firefighting Staff) Award 2023.

Applications should be made using the Application for Transfer Register [Application for Transfer Register form](#) on the intranet.

Applications to: OperationalStaffing@fire.nsw.gov.au

Inquiries: Zone Commander MN3 Garry Tye - 0419 442 087

Closing Date: 14 February 2024

Training Officer Rescue (Non-Station Based Team Member)

Applications are invited from firefighters who attained the rank of Leading Firefighter and Senior Firefighter with twenty-four (24) months service at the Senior Firefighter rank as of the closing date of applications, for the position of Training Officer Rescue, Education and Training.

Successful applicant holding the rank of Leading Firefighter or Senior Firefighter with a minimum of twenty-four (24) months service at the rank of Senior Firefighter at the closing date of applications will be offered a promotional pathway as per 46.4.11.1 of the Crown Employees (FRNSW Permanent Firefighting Staff) Award 2023. This is a second-round advertisement for this position.

Inquiries: *Inspector Jeff Morse, Team Leader Rescue Training on 0448 869 205.*

Closing date: *28 February 2024*

PageUp reference: *492570*

Job board link: [PageUp Internal Jobs Board](#)

Training Officer Operational Communications (Non-Station Based Team Member)

Applications are invited from firefighters who attained the rank of Leading Firefighter and Senior Firefighter with twenty-four (24) months service at the Senior Firefighter rank as of the closing date of applications, for the position of Training Officer Operational Communications, Operational Capability.

Successful applicant holding the rank of Leading Firefighter or Senior Firefighter with a minimum of twenty-four (24) months service at the rank of Senior Firefighter at the closing date of applications will be offered a promotional pathway as per 46.4.11.1 of the Crown Employees (FRNSW Permanent Firefighting Staff) Award 2023. This is a second-round advertisement for this position.

Inquiries: *Station Officer Chris Gates, Team Leader Training on 0429 407 268.*

Closing date: *28 February 2024*

PageUp reference: *492571*

Job board link: [PageUp Internal Jobs Board](#)

2024 Royal Easter Show

Applications are invited from retained fire fighters who would like to be part of the Fire & Rescue NSW contingent providing fire protection services at the Royal Easter Show, to be held at Homebush Bay from Friday 22nd March to Tuesday 2nd April 2024.

Please note that the staffing of this event is subject to alternations which may be impacted by health level restrictions and or operational requirements leading up to and including the event.

1. Work groups and shifts

Crews at the Royal Easter Show will be organised into two groups with a Captain and one fire fighter in each group. Shifts will be for 6 days.

	22/ 3	23/ 3	24/ 3	25/ 3	26/ 3	27/ 3	28/ 3	29/ 3	30/ 3	31/ 3	1/4	2/4
Day shift	Group 1 Captain + 1 Firefighter						Group 2 Captain + 1 Firefighter					
Afternoon shift	Group 1 Captain + 1 Firefighter						Group 2 Captain + 1 Firefighter					
Night shift	Group 1 Captain + 1 Firefighter						Group 2 Captain + 1 Firefighter					

Each group will be divided into three shifts:

Shift	Hours
Day	0630-1430
Afternoon	1430-2230
Night	2230-0630

2. Applications

Applications must be made on the form found in the attached link

<https://intranet.nswfire.nsw.gov.au/trim/forms/forms23?RecordNumber=I23%2F52>

There are sections on the form relating to the effect of a firefighter's attendance on their Brigade and Zone.

These sections must be completed by the Station Commander and the Zone Commander. Those officers are responsible for monitoring the number of applications from each station and the effect on service availability.

Applications from all Zones must be sent:

By email to: eastershow@fire.nsw.gov.au

Closing date for applications: Thursday 22nd March 2024

Successful applicants will be advised on Thursday 29th of March 2024

All enquiries to: eastershow@fire.nsw.gov.au

All correspondence regarding your application, including information packs, will be by email only.

Contact Officer: Superintendent Andrew Shurety, Zone Commander Metropolitan West 2, (02) 9895 4605

File Reference: FRN24/14-001

Promotions

Leading Station Officer to Inspector

8852 J Davies 7 July 2023

Amendment to Commissioners Orders 2023/25

Senior Firefighter to Leading Firefighter

8429 D O'Brien 9 May 2022

Firefighter to Qualified Firefighter

905637	C Ailwood	15 October 2023
904938	B Jenner	29 November 2023
908191	T McLaren	10 January 2024
908187	A Cooze	10 January 2024
907334	J Cullen	9 February 2024
908299	C Peterson	14 February 2024
908265	U Bell Rincon	14 February 2024
908275	E Treanor	14 February 2024
90845	M Dalley	18 April 2024
908407	G Turnbull	18 April 2024

New members appointed to Brigades

909813	Z Carruthers	Berrigan	10 December 2023
909811	B Lavin	Balgownie	12 December 2023
909812	J Wythes	Canowindra	12 December 2023
909810	J Connor	Toukley	14 December 2023
909821	K Reeves	Forster	14 December 2023
909822	J Ellis	Coonamble	14 December 2023
909824	R Sullivan	Bourke	14 December 2023
909814	M Potts	Bundanoon	15 December 2023
909826	C Stewart	Canowindra	15 December 2023
909827	G Power	Gulgong	15 December 2023
908429	M Kennedy	Camden	20 December 2023
909832	D Shoobridge	Broken Hill	20 December 2023

909834	K Rayner	Coraki		20 December 2023
909833	J Sheriff	Glenbrook		21 December 2023
909836	A Pearson	Morpeth		21 December 2023
909837	M Baumer	Salamander Bay		21 December 2023
909839	B Gibbs	Cobar		2 January 2024
909840	A Tucker	Terrigal		9 January 2024

Transfers

902413	B Duncan	Narrabri	to	Wallsend	20 December 2023
908820	J Davis	Bathurst	to	Taree	23 December 2023
907919	P Eduardo	Helensburgh	to	Balgownie	5 January 2024

Appointment to Rank

906896	J Arthur	Deputy Captain		South Grafton	20 December 2023
908172	D Martin	Deputy Captain		Oberon	20 December 2023
521423	N White	Deputy Captain		Unanderra	29 December 2023
902908	C Hando	Captain		Peak Hill	2 January 2024
908150	L O'Brien	Captain		Walgett	8 January 2024

Separations

294025	M Jack	Forbes		30 September 2023
905278	J Manwaring	Cootamundra		30 September 2023
900688	A Wilmot	Tocumwal		31 October 2023
902820	G Bright	Denman		6 November 2023
904080	L Monacelli	Brunswick Heads		24 November 2023
905569	D Cavieres	Kelso		26 November 2023
908229	M Grant	Cowra		29 November 2023
906296	L Reid	Tocumwal		30 November 2023
901359	C Down	Albion Park		1 December 2023
906956	R James	Macksville		1 December 2023
905982	K Everson	South Grafton		3 December 2023
908470	M Bailey	Windsor		4 December 2023
905057	C Clark	South Tamworth		8 December 2023

907788	K Faust	Helensburgh	10 December 2023
906402	C Sharpley	Walgett	12 December 2023
907866	D Gardiner	Helensburgh	17 December 2023
904031	M Cutliffe	Port Macquarie	18 December 2023
323023	M Watts	Hillston	20 December 2023
905695	P Montesin	Bundeena	20 December 2023
908650	L Bowers	Narromine	24 December 2023
906587	T Kimberley		9 January 2024

Retirements

243026	R Stone	Byron Bay	15 December 2023
6465	J Duff		8 January 2024
6484	C Buller		8 January 2024
8286	D Hammond		11 January 2024
6452	B Lennon		11 January 2024

Honorary List

294025	M Jack	Forbes	1 October 2023
243026	R Stone	Byron Bay	16 December 2023
323023	M Watts	Hillston	21 December 2023

ADMINISTRATION AND TRADE NOTICES

Appointments

Service No.	Name	Position	Effective date
28082	D Chamberlain	Senior Program and Policy Officer	21 December 2023
909699	C Aiken	Senior Security Administrator	8 January 2024
909779	R Lincoln	Health and Fitness Advisor	9 January 2024

Separations

909752	V Sananikon		7 December 2023
909303	T Sapiro		9 January 2024

Jeremy Fewtrell AFSM
Commissioner
17 January 2024