



Commissioner's Orders

2020/11

03 June 2020

CURRENT NATIONAL SECURITY ALERT LEVEL: PROBABLE

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POLICIES

Fire ePermits policy update

The Fire ePermits Policy update has been published on the [Fire Permits](#) toolkit on the intranet.

Key points

The Fire ePermit policy (Version 2) was amended to reflect changes in:

Section 6.1

- If FRNSW resources are required to attend and support hazard reduction activities being facilitated by private contractors, costs may be incurred. Resource costs will be as per Schedule 3 of the Fire Brigades Regulations 2014.
- Any attendance of FRNSW resources as per legislation dictates that FRNSW would assume command of the hazard reduction as Incident Commander.

Section 6.5

- Any Fire Permit that is refused by FRNSW must be recorded as such and any details regarding the refusal detailed accordingly.

Section 6.6

Removal of reference to 21 day permits as these no longer exist.

The following paragraphs added:

- Fire permits issued within the 'Bushfire Danger Period' will be valid for a period of 7 days from the date of issue.
- Fire permits issued outside the 'Bushfire Danger Period' will be valid for a period of 14 days from the date of issue.
- A shorter time may be specified on the permit if potential risks are identified.

Who needs to read the plan?

All staff who issue fire permits in FRNSW Fire Districts.

Amendment

This policy amends Fire ePermit (policy no. CS03-003), Version 2.

Contact Officer: David Tchappat, Superintendent Bushfire and Aviation, 0448 344 779

File Reference: FRN16/3057

Public comment and social media policy

The [Public Comment and Social Media Policy](#) is published on the intranet.

Key points

The operations and activities of Fire and Rescue NSW (FRNSW) attract significant attention in the media and the wider community. Making public comment, including on social media, is increasingly common for FRNSW employees — in official, professional, and private capacities.

FRNSW recognises the benefits for employees to embrace all types of communication channels to enhance the reputation of FRNSW but seeks to manage the challenges and risks it may present for the organisation. Employees are encouraged to positively provide public comment while meeting their responsibilities and obligations under the FRNSW Code of Conduct and Ethics and our Values.

This policy establishes the professional behaviours, standards and ethics expected of all employees. Adherence to this policy will play a critical role in protecting the reputation and brand of FRNSW and the integrity of its employees.

Who needs to read the plan?

This policy needs to be read by all staff.

Rescindment

This policy rescinds V2 Public Comment and Social Media Policy, Commissioner's Orders 2016/10.

Contact Officer: Christopher Fish, Manager Strategic Media Marketing and Communications, 0408 297 759

File Reference: D20/040378

Sexual harassment prevention policy

The Sexual Harassment Prevention policy has been published on the Inclusion and Diversity toolkit on the intranet. The Sexual Harassment Prevention toolkit is supplementary to the policy and provides additional information to educate and support staff in understanding and responding to Sexual Harassment within Fire and Rescue NSW.

The policy has been uploaded to the intranet and is accessible via the following link:

<http://intranet.nswfire.nsw.gov.au/trim/policy-and-procedure?RecordNumber=I20%2F194>

Key points

The Sexual Harassment Prevention policy aims to educate staff on the nature and impact of sexual harassment while promoting a risk management approach in the prevention of sexual harassment in all FRNSW workplaces. The policy clearly defines the responsibilities for all persons employed or contracted by FRNSW and a set of procedures which outline the steps to be taken in reporting and responding to allegations/complaints of sexual harassment, and how they are dealt with by FRNSW.

Who needs to read the plan?

This policy applies to all Fire and Rescue NSW employees, volunteers, contractors, and consultants engaged by, or on behalf of, Fire and Rescue NSW.

All parties must be aware of and comply with this policy and its associated procedures, programs, and strategies.

Contact Officer: Natalie Francis, Inclusion and Diversity Officer, 02 9265 3913

File Reference: D20/40085

PROCEDURES

Recommended practice, Facemask respirator with combination filter

[Recommended practice, Facemask respirator with combination filter](#) (Version 01) has been published on the [Equipment recommended practices](#) and SCBA toolkits on the intranet.

This recommended practice guides firefighters in the correct use of the facemask from the Draeger SCBA set with a combination gas and P3 particle filter.

Key points

- The combi filter does not filter carbon monoxide. The combi filter removes all particles and gases from bushfire smoke except for carbon monoxide. Always manage the risk of carbon monoxide.
- The facemask respirator with the combi filter can also be used in any situation where a P2 mask can be used.
- When used to filter biological contaminants, the respirator provides P3 respiratory protection while also protecting the eyes.
- Once opened, filters are individual issue. Firefighters must track their use of the filter on the *Combi filter use* label and dispose of filters when indicated. Filters are stowed in the firefighter's PPE kit.
- Spare filters and the adaptors that connect the filter to the mask are issued to the appliance and are stowed in the Extension facemask kit or other suitable place on the appliance or other suitable place if there is no extension facemask kit..
- [SIMS worksheet, Extensions facemask kit](#) (Version 07) has been updated to reflect these changes.

SIMS worksheet, Extension facemask kit (Version 06) is rescinded. Station Commanders should remove Version 06 from their SIMS board and replace it with Version 07. Inspection procedures for adaptors detailed in the new SIMS worksheet become current as soon as stations are issued with the equipment.

Who needs to read the procedure?

All firefighters need to read this recommended practice and the associated SIMS worksheets.

Contact Officer: Tony Steele, Manager Hazmat Logistics, 02 9709 4335.

File Reference: FRN18/1220

NOTICES

Weston Fire Station

No. 497 (Weston) Fire Station was closed on 31 March 2020. All staff and equipment have been transferred to 202 Abermain Fire Station.

Contact Officer: *Superintendent Greg Symonds, Zone Commander,
Metropolitan North 3 (02) 40154000.*

File Reference: *B20/233*

FIREFIGHTER NOTICES

Vacancies

All current firefighter vacancies may be accessed via the [Internal Jobs Board](#) and applications must be completed online by following the links provided. For any technical assistance in submitting your application via I Work for NSW please contact I Work for NSW Support on 1800 562 679.

Online applications must include a brief cover letter, resume, and address the two targeted questions.

Training Officer Basic Life Support, Operational Support Level 2

Applications are invited from firefighters with at least 48 months service from the date of commencement as a Recruit Firefighter for the role of Training Officer Basic Life Support, Education & Training.

Inquiries: Station Officer Ross Genders, Team Leader BLS Training on 0427 489 646

Closing Date: 1 July 2020

Taleo Reference: 00007R2U

Training Officer Regional RS1, Operational Support Level 2

Applications are invited from firefighters with at least 48 months service from the date of commencement as a Recruit Firefighter for the role of Training Officer RS1, Education and Training.

Inquiries: Team Leader Regional Training Kevin Tyldsley 0439 421 851

Closing Date: 1 July 2020

Taleo Reference: 00007QY5

Training Officer Rescue/BLS Region West, Operational Support Level 2

Applications are invited from firefighters with at least 48 months service from the date of commencement as a Recruit Firefighter for the role of Training Officer Rescue/BLS Region West, Education and Training.

Inquiries: Station Officer Jeffrey Morse, Team Leader Rescue Training on 0448 869 205

Closing Date: 1 July 2020

Taleo Reference: 00007RB5

Operator, Sydney Communications Centre (multiple positions)

Applications are invited from Permanent Firefighters with holding the rank of Qualified Firefighter, Senior Firefighter or Leading Firefighter for the role of Operator, Sydney Communications Centre (multiple positions).

Inquiries: *Inspector Greg Wright, Relieving RESCO on 0418 169 629*

Closing date: *1 July 2020*

Taleo Reference: *00007RDF*

Appointments

Service No.	Name	Position	Effective date
8275	S Gordon	Training Officer Rescue/BLS Region South	01 June 2020
9194	C Jans	Training Officer Regional MS1	01 June 2020
903037	A Moulos	Wellbeing Officer	15 June 2020
7242	W Humphrey	Wellbeing Officer	15 June 2020
9314	C Coughlan	Wellbeing Officer	15 June 2020

Promotions

Firefighter to Qualified Firefighter

906056	J Davis	28 August 2020
905914	K Chalker	22 May 2020
905934	T Waterhouse	22 May 2020

New members appointed to Brigades

907191	S Woods	Crookwell	15 March 2020
907245	E Kirkland	Moss Vale	15 April 2020
907283	C Power	Hillston	13 May 2020
907284	M Cooper	Temora	14 May 2020
907285	B Walsh	Bourke	14 May 2020
522022	P Landers	Cessnock	15 May 2020
907277	A Robinson	Branxton	15 May 2020
907292	L Gyory	Kingscliff	18 May 2020
907297	J Welsh	Canowindra	20 May 2020
907299	B Smith	Canowindra	20 May 2020
907286	D Wilson	Yass	25 May 2020
907287	N Menzies	Yass	25 May 2020
907301	J Evans	Temora	25 May 2020
907302	J Benton	Broken Hill South	25 May 2020
907303	N Galletly	Berry	25 May 2020
907293	G Nadarajah	Leura	26 May 2020
907295	S Ward	Katoomba	26 May 2020
907296	M Macleod	Katoomba	26 May 2020
907298	K Fakaakotau	Katoomba	26 May 2020

Appointment to Rank

900941	RetF K Orlowsky	Deputy Captain	Aberdeen	10 May 2020
520928	RetF G Bracher	Deputy Captain	Cooma	11 May 2020
521385	DCapt J Nichols	Captain	Cooma	11 May 2020
902266	RetF R Morgan	Deputy Captain	Cooma	11 May 2020

Appointment to Engine Keeper

900652	RetF J Conry	Engine Keeper	Katoomba	19 May 2020
903824	RetF C Hyssett	Engine Keeper	Katoomba	19 May 2020

Change of Name

907287	RetF N Eccleston (Menzies)	Yass	25 May 2020
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Transfers

521686	RetF N Crotty	Maitland	to	Raymond Terrace	11 May 2020
903771	RetF P Norris	Carrington	to	Maitland	13 May 2020
905983	RetF R Bird	Narrabri	to	Gunnedah	19 May 2020

Separations

903319	QF R Clarkstone			29 May 2020
902946	RetF J Cardillo	Tocumwal		09 April 2020
900361	RetF W Maher	Gunnedah		27 April 2020
520249	RetF T Last	Holbrook		13 March 2020
901966	RetF M Abigail	Queanbeyan		03 May 2020
906389	RetF J Green	Denman		03 May 2020
905679	RetF N Willson	Canowindra		10 May 2020
905711	RetF E Stevill	Bundeena		12 May 2020
906322	RetF C Bailey	Nowra		18 May 2020

Retirements

307022	RetF R Godwin	South Grafton	08 May 2020
254064	RetF D Brown	Cessnock	23 May 2020

Honorary List

520249	RetF T Last	Holbrook	14 March 2020
307022	RetF R Godwin	South Grafton	09 May 2020
254064	RetF D Brown	Cessnock	24 May 2020

ADMINISTRATION AND TRADE NOTICES**Appointments**

Service No.	Name	Position	Effective date
906444	C Byrne	HR Business Partner - Advice	12 May 2020

Paul Baxter
Commissioner
03 June 2020