



# Commissioner's Orders

2019/16

14 August 2019

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**CURRENT NATIONAL SECURITY ALERT LEVEL: PROBABLE**

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## POLICIES

### Work, health and safety policies and procedures

The following work, health and safety policy is now published on the intranet:

- WHS Risk Management Framework policy

It is supported by the following procedure:

- [WHS Risk Management Framework procedure.](#)

#### Key points

- These documents are components of the Be Safe Health and Safety Management System (HSMS), which coordinates the management of all health and safety hazards and risks arising from FRNSW undertakings.
- The policy and procedure documents support an AS31000:2018 (Aust. Risk Management Standard) aligned framework for the management of health and safety risks across the organisation; supporting a proactive, coordinated and effective approach to the management of health and safety risk.
- Existing risk management policy and processes have been incorporated into the new FRNSW procedure format. Additional requirements focus on developing strategic level risk processes with an emphasis of providing relevant risk information to senior officers; and ensuring decisions made on significant health and safety risks align with the legal standard of 'reasonably practicable' (as required by the *Work Health and Safety Act 2011*).

#### Who needs to read these documents?

All staff and those affected by FRNSW activities, including Permanent Firefighters, Retained Firefighters, administrative and trades staff, volunteers, contractors and visitors to FRNSW workplaces.

#### Rescindment

Workplace safety risk management procedure (version 1, November 2016)

*Contact Officer: Matt Grant, Manager Strategic Safety, 02 9265 2839*

*File Reference: FRN18/554*

## PROCEDURES

### Aviation Emergency Sub Plan to the Major Incident Management Plan

FRNSW's [Major Incident Management Plan](#) (MIMP) ensures that FRNSW provides effective, coordinated response to major incidents in NSW in support of the [State Emergency Management Plan](#) (EMPLAN).

Sub plans to the MIMP detail requirements for dealing with specific types of incidents and should be read in conjunction with the MIMP and the sub plans to EMPLAN.

The following new sub plan to the MIMP has been published on the intranet:

- [Aviation Emergency Sub Plan](#)

#### Key points

The purpose of the *Aviation Emergency Sub Plan* is to:

- ensure that FRNSW provides an effective response to aviation emergencies under the coordination of the Emergency Operations Controller
- Ensure FRNSW meets its obligations under the NSW [Aviation Emergency Sub Plan](#) to EMPLAN
- Set the context for FRNSW input into Regional, Local and Airport Emergency Plans.

#### Toolkits

FRNSW's MIMP, sub plans and supporting plans are available on the [Major Incident Management Plans](#) toolkit. Information on aviation incidents is available on the [Aviation Incidents](#) toolkit.

#### Who needs to read the plan?

This plan needs to be read by all staff involved in planning for and responding to major incidents.

*Contact Officer:*        *Acting Superintendent Colin Eldridge, Acting Superintendent  
Firefighting Capability, 02 9269 6226*

*File Reference:*        *FRN16/797-017*

## NOTICES

### New Zone fax numbers – July 2019

Telstra have scheduled disconnection of their ISDN service, which is currently in use for the FRNSW fax machines. As a result of this FRNSW are required to migrate fax services at all fire stations.

As an alternative, new fax numbers based on GoFax service are being arranged for all Fire Stations.

This activity will be carried out progressively for Regional & Metro Stations NSW.

**New fax numbers arranged for ME1, ME2 and ME3 in July 2019 are listed below.**

Zone	Station	New Fax Numbers
ME1	001 SYDNEY	0291668201
ME1	013 ALEXANDRIA	0291668213

Zone	Station	New Fax Numbers
ME2	060 AVALON	0291668260
ME2	075 BEROWRA	0291668275

Zone	Station	New Fax Numbers
ME3	030 LIDCOMBE	0291668230

**New fax numbers arranged for MN1, MN2 and MN3 in July 2019 are listed below.**

Zone	Station	New Fax Numbers
MN1	446 STOCKTON	0291668546
MN1	376 MEREWETHER	0291668476
MN1	500 TINGIRA HEIGHTS	0291668537
MN1	251 CARDIFF	0291668351
MN1	454 TARRO	0291668554
MN1	377 MINMI	0291668477
MN1	255 CHARLESTOWN	0291668355
MN1	458 TERALBA	0291668558
MN1	498 HOLMESVILLE	0291668598
MN1	357 LAMBTON	0291668457
MN1	383 MORISSET	0291668483
MN1	252 CARRINGTON	0291668352
MN1	462 MAYFIELD WEST	0291668562
MN1	222 BELMONT	0291668322

Zone	Station	New Fax Numbers
MN2	340 UMINA	0291668440
MN2	450 SARATOGA	0291668550
MN2	459 TERRIGAL	0291668559
MN2	292 DOYALSON	0291668392
MN2	470 TOUKLEY	0291668570
MN2	353 KINCUMBER	0291668453
MN2	434 HAMLYN TERRACE	0291668534
MN2	228 BERKELEY VALE	0291668328
MN2	304 GOSFORD	0291668404
MN2	509 WYOMING	0291668539
MN2	351 BATEAU BAY	0291668451
MN2	245 BUDGEWOI	0291668345
MN2	505 WYONG	0291668538
MN2	341 KARIONG	0291668441

Zone	Station	New Fax Numbers
MN3	418 PAXTON	0291668518
MN3	254 CESSNOCK	0291668354
MN3	237 BRANXTON GRETA	0291668337
MN3	402 SALAMANDER BAY	0291668502
MN3	373 EAST MAITLAND	0291668473
MN3	374 MAITLAND	0291668474
MN3	344 KEARSLEY	0291668444
MN3	382 MORPETH	0291668482
MN3	432 RAYMOND TERRACE	0291668532
MN3	220 BELLBIRD	0291668320
MN3	455 RUTHERFORD	0291668555
MN3	282 DUNGOG	0291668382

New fax numbers arranged for MS1 and MS3 in July 2019 are listed below.

Zone	Station	New Fax Numbers
MS1	277 DAPTO	0291668377
MS1	422 WARRAWONG	0291668522
MS1	442 SCARBOROUGH	0291668542
MS1	258 COLEDALE	0291668358
MS1	269 CORRIMAL	0291668369
MS1	474 UNANDERRA	0291668574
MS1	346 KIAMA	0291668446
MS1	461 THIRROUL	0291668561
MS1	488 SHELLHARBOUR	0291668588
MS1	503 WOLLONGONG	0291668533
MS1	207 ALBION PARK	0291668307
MS1	241 BULLI	0291668341
MS1	210 BALGOWNIE	0291668310

Zone	Station	New Fax Numbers
MS3	421 PICTON	0291668521
MS3	087 ROSEMEADOW	0291668287
MS3	093 NARELLAN	0291668293
MS3	489 WARRAGAMBA	0291668589
MS3	248 CAMDEN	0291668348
MS3	007 HORNINGSEA PARK	0291668207
MS3	088 CAMPBELLTOWN	0291668288

New fax numbers arranged for MW1 and MW3 in July 2019 are listed below.

Zone	Station	New Fax Numbers
MW1	094 KELLYVILLE	0291668294
MW1	086 PENRITH	0291668286
MW1	097 HUNTINGWOOD	0291668297
MW1	043 SEVEN HILLS	0291668243
MW1	071 CASTLE HILL	0291668271
MW1	083 RIVERSTONE	0291668283
MW1	098 CRANEBROOK	0291668298

Zone	Station	New Fax Numbers
MW3	359 LAWSON	0291668459
MW3	386 MT VICTORIA	0291668486
MW3	361 LEURA	0291668461
MW3	343 KATOOMBA	0291668443
MW3	495 WENTWORTH FALLS	0291668595
MW3	082 RICHMOND	0291668282
MW3	226 BLACKHEATH	0291668326

*In case of any enquiry kindly contact:*

*Service desk (p: x2833 or e: [servicedesk@fire.nsw.gov.au](mailto:servicedesk@fire.nsw.gov.au))*

## FIREFIGHTER NOTICES

### Vacancies

All current firefighter vacancies may be accessed via the [Internal Jobs Board](#) and applications must be completed online by following the links provided. For any technical assistance in submitting your application via I Work for NSW please contact I Work for NSW Support on 1800 562 679.

Online applications must include a brief cover letter, resume and address the two targeted questions.

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#### **Assistant Equipment Management Officer, Operational Support Level 2**

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Applications are invited from Permanent Firefighters with at least 48 months service from the date of commencement as a Recruit Firefighter for the role of Assistant Equipment Management Officer, Logistics Support Directorate.

*Inquiries:* Leading Station Officer Daron Lesslie on (02) 9742 7174  
*Closing Date:* 11 September 2019  
*Taleo Reference:* 000077Z3

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#### **Relieving Station Officer (2 x positions) Albury and Turvey Park**

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Applications are invited from Permanent Firefighters holding the ranks of Station Officer, Leading Station Officer, Leading Firefighter for the role of Relieving Station Officer (2 x positions) Albury and Turvey Park, Regional Operations. To be eligible to apply a Leading Firefighter must have a minimum of 12 months service at the rank of Leading Firefighter.

*Inquiries:* Superintendent Stewart Alexander on 0417 651 826  
*Closing Date:* 11 September 2019  
*Taleo Reference:* 000077UI

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#### **Training Officer Firefighting Initial Training, Operational Support Level 2**

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Applications are invited from Permanent Firefighters with at least 48 months service from the date of commencement as a Recruit Firefighter for the role of Training Officer Firefighting Initial Training, Education and Training Directorate

*Inquiries:* Station Officer Andrew Foster on 0417 419 875  
*Closing Date:* 11 September 2019  
*Taleo Reference:* 000077KF

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**Operator, Newcastle Communication Centre**


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Applications are invited from Permanent Firefighters holding the rank of Qualified Firefighter and above who are stationed within the Newcastle Transfer Register area as per clause 28.6.1 of the *Crown Employees (FRNSW Permanent Firefighting Staff) Award 2017* for the role of Operator, Newcastle Communication Centre, Operational Capability Directorate.

*Inquiries:* Inspector Greg Wright on 0418 169 629  
*Closing Date:* 11 September 2019  
*Taleo Reference:* 00007673

## Appointments

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Service No.	Name	Position	Effective date
901039	A Leonard	Work Experience Coordinator	29 July 2019
903845	B Ryan	Training Officer Firefighting Initial Training, OS2	13 August 2019
903563	J Knowles	Training and Assessment Officer	02 August 2019

## Promotions

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**Senior Firefighter to Leading Firefighter**


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7161	T Nicholas	04 February 2019
7965	S Duff	18 December 2018
8538	M Lewis	13 December 2018
8837	R Jay	03 March 2019
9136	S Ryan	07 January 2019
900117	M Zeballos	29 November 2019

**Firefighter to Qualified Firefighter**


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905493	B Manns	08 August 2019
905483	B Coates	08 August 2019
905353	D Karpierz	03 June 2019
905482	N Atherton	08 August 2019
905486	D Harrison	08 August 2019
905491	A Maciejowski	08 August 2019
905501	N Simms	08 August 2019
905502	M Snowden	08 August 2019
905487	D Hopper	08 August 2019

**New members appointed to Brigades**


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906791	J Astill	Salamander Bay	09 July 2019
906794	D Tiemens	Narrabri	23 July 2019
906795	T Fitzgerald	Kingscliff	24 July 2019
906800	M Lawler	West Tamworth	29 July 2019

906801	K McGrath	Uralla	29 July 2019
906802	P Walker	Banora Point	30 July 2019
905368	J Gordon	Brewarrina	31 July 2019
906799	C Davey	Morisset	01 August 2019
906804	H Ellis	Trangie	01 August 2019
906805	J Ford	Narrabri	01 August 2019
906808	T Irwin	Evans Head	02 August 2019
906790	J McTaggart	Taree	05 August 2019
906792	T Ramsay	Taree	05 August 2019

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### Appointment to Rank

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520920	RetF M Carroll	Deputy Captain	Yass	01 July 2019
904806	RetF N Whiting	Deputy Captain	Yass	01 July 2019
903523	RetF T Wilkinson	Deputy Captain	Kearsley	01 August 2019
905095	RetF M Linabury	Deputy Captain	Kurri Kurri	01 August 2019

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### Appointment to Engine Keeper

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900464	RetF C Kirkwood	Belmont	24 July 2019
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### Transfers

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906197	RetF K Brown	Warren to Cobar	27 June 2019
904548	RetF H Philp	Temora to Leeton	08 July 2019
904483	RetF L Walsh	Wyoming to Saratoga	22 July 2019
903057	RetF R Ebbeck	Merrylands to Holmesville	26 July 2019
903114	RetF P Lohse	Taree to Wingham	01 August 2019

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### Separations

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8562	SF M Ettridge		02 August 2019
9413	SF T Puentes		11 August 2019
900046	SF J Jones		14 August 2019
905346	PFF M Baum		25 July 2019
520384	RetF J Petty	Cowra	03 June 2019
467030	DCapt D Manning	Tumut	15 June 2019
906092	RetF M Surek	Boorowa	17 June 2019
521508	RetF J Elliot	Mittagong	26 June 2019
905553	RetF T Koronui	Alstonville	30 June 2019
904948	RetF M Pollard	Yass	01 July 2019
901212	RetF C Smith	Oberon	12 July 2019
522022	RetF P Landers	Cessnock	18 July 2019
900257	RetF T Gordon	Abermain	18 July 2019
902265	RetF S Gittoes	Wauchope	20 July 2019
903638	RetF R Pardey	Charlestown	20 July 2019
902813	RetF O Nott	Sawtell	24 July 2019
521529	RetF G Paxton	Terrigal	25 July 2019
901829	RetF P Buckley	Terrigal	26 July 2019



904093	RetF N Cooper	Taree	28 July 2019
901684	RetF I Ebbels	Toukley	14 August 2019

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**Retirements**

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5862	SO R Scott		18 August 2019
6161	SF M Arnold		18 August 2019
6206	SO F Van Treeck		07 August 2019
6239	Supt T Fox		02 August 2019
6673	SF B Storey		16 August 2019
6768	SF P Askew		18 August 2019
7092	SO M Black		02 August 2019
7613	SF G Mitchell		02 August 2019
428011	RetF S Kinlyside	Queanbeyan	26 June 2019
250001	Capt D Paul	Canowindra	17 July 2019
510019	Capt D Woods	Yamba	19 July 2019
382042	RetF J Lord	Morpeth	16 August 2019

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**Honorary List**

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520384	RetF J Petty	Cowra	04 June 2019
467030	D Manning	Tumut	16 June 2019
428011	RetF S Kinlyside	Queanbeyan	27 June 2019
250001	Capt D Paul	Canowindra	18 July 2019
510019	Capt D Woods	Yamba	20 July 2019
382042	RetF J Lord	Morpeth	17 August 2019

**Paul Baxter**  
**Commissioner**  
**14 August 2019**